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From: Gilbert, Jennifer (DPH)
Sent: Friday, August 06, 2010 8:28 AM
To: Ofria, Mary Ellen (DPH); Beck, Ann (DPH); Dooley, Jacqueline (DPH); Danforth, Deborah (DPH); Som, Sunna (DPH); Cochran, Jennifer (DPH); Carey, Lisa (DPH); Lancto, Denise (DPH); McGeown, Catherine (DPH); Tessier, Susan (DPH); Borne, Deborah (DPH); Borne, Alan (DPH); Saunders, Della (DPH); Hankerson, Jacqueline (DPH); Hanchett, James (DPH)
Cc: DPH-DL - MHS-Payroll/HR
Subject: RE: Time logs

Hello

The fax machine in HR is back up and running fine now. If you haven't already sent your time logs please feel free to use FAX # 1-781-830-8361.

Thanks,
Jen

From: Ofria, Mary Ellen (DPH)
Sent: Thursday, August 05, 2010 1:56 PM
To: Beck, Ann (DPH); Dooley, Jacqueline (DPH); Danforth, Deborah (DPH); Som, Sunna (DPH); Cochran, Jennifer (DPH); Carey, Lisa (DPH); Lancto, Denise (DPH); McGeown, Catherine (DPH); Tessier, Susan (DPH); Borne, Deborah (DPH); Borne, Alan (DPH); Saunders, Della (DPH); Hankerson, Jacqueline (DPH); Hanchett, James (DPH)
Cc: DPH-DL - MHS-Payroll/HR
Subject: Time logs

Hi All,

Starting tomorrow Friday August 6, I will be on vacation and return on Tuesday August 17.
Jen Gilbert will be doing the time logs in my absence. Please send all inquiries to the **DPH-DL - MHS-Payroll/HR** email.
Jen can also be reached @ 781-830-8383.

FYI below is for all timekeepers:

We are having trouble with our fax machine please fax your logs tomorrow to 781-830-8345 or scan them.

Thanks
Mary Ellen